

Retreat House Task Force -- Summary Report to Coordinating Council

March 6, 2017

TIMELINE

Jan. 29, 2016	Congregation accepts Master Plan; approves obtaining 65% construction drawings and builder's cost estimate
Spring/Summer/Fall	Drawings, structural engineering survey, pricing estimates, meetings, refining plans and developing options
Jan. – Feb. 2017	TF, architects & builder develop minimum requirements for Phase 1 based on \$500K budget target

GUIDING PRINCIPLES for Task Force Work

RESPONSIVE to CCC's Values

Hospitality & Inclusivity
Progressive Voice
Environmental Stewardship
Safety & Security

RESPONSIBLE STEWARDSHIP

Phasing & Prioritizing
Most value for least cost
Seizing the Moment
Positioning for the Future

PHASE 1 – MINIMUM REQUIREMENTS

- ✓ Accessibility for all
- ✓ Flexible sleeping for minimum of 15 people immediately on completion of Phase 1
- ✓ Flexible = accessibility, programming, compliance with CCC's safe church policy
- ✓ Kitchen meets safe food handling standards: storage, preparation & serving + equipment storage & cleaning
- ✓ Compliance with West Virginia building & life safety (fire) code requirements
- ✓ Respectful of environment & purpose of retreat center in design & materials
- ✓ Financial stewardship – design and materials support low maintenance costs; energy-efficiency; facility supports variety of programming and users to generate sufficient funds to finance routine and major maintenance

WHO'S WHO

CCC Task Force: Rick Sniffin & Jackie Walters, co-chairs; Jim Brown, Peter Karl, Steve Petersen, Cyndy Wright-Johnson
Reader & Swartz Architects: Chuck Swartz, Principal; Kevin Walker, Project Associate
Lantz Construction (Builder): Steve Hottle, Principal

SUCCESS FACTORS FOR COORDINATING COUNCIL'S MARCH 6 MEETING

Council members will:

- ✓ Fully understand & accept design cost of Phase 1 renovation & physical changes to building & campus
- ✓ Understand and be willing to explore options for financing the renovation
- ✓ Devise 3 SMART goals for the next 6-8 months that builds towards a sustainable model of program & ministry in 2017
- ✓ Set a target date for congregation to review innovation, financing options and ministry plans and make a decision whether or not to authorize the start of construction and adopt and implement financing plan
- ✓ Draft a deliberate volunteer and leadership map in the new governance model that supports RH fundraising & financing, ministry, programming and communications– more we do on our own, the more we save