

The Project: _____

The Details

What: _____ When: _____
Where: _____ Why: _____

The Big Picture - Pieces of the Project

Piece # 1

Target Date

Piece # 2

Target Date

Piece # 3

Target Date

Piece # 4

Target Date

Piece # 5

Target Date

Piece # 6

Target Date

Piece # 7

Target Date

Piece # 8

Target Date

Piece # 9

Target Date

Now that you have each "piece" of your project - break down each "piece" with their specific tasks on the next pages!

The Project: _____

Piece # 1

Target Date

Task # 1

← Target Date

Task # 2

← Target Date

Task # 3

← Target Date

Task # 4

← Target Date

Congratulations - you are on your way to completing your project!

The Project: _____

Piece # 2

Target Date

Task # 1 _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____	← Target Date	Task # 2 _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____	← Target Date
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Task # 3 _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____	← Target Date	Task # 4 _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____	← Target Date
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The Project: _____

Piece # 3

Target Date

Task # 1 _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____	← Target Date	Task # 2 _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____	← Target Date
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Task # 3 _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____	← Target Date	Task # 4 _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____	← Target Date
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The Project: _____

Piece # 4

Target Date

Task # 1 _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____	← Target Date	Task # 2 _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____	← Target Date
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Task # 3 _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____	← Target Date	Task # 4 _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____	← Target Date
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The Project: _____

Piece # 5

Target Date

<p>Task # 1</p> <p>_____</p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	<p>← Target Date</p>	<p>Task # 2</p> <p>_____</p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	<p>← Target Date</p>
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<p>Task # 3</p> <p>_____</p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	<p>← Target Date</p>	<p>Task # 4</p> <p>_____</p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	<p>← Target Date</p>
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Congratulations - you are on your way to completing your project!

The Project: _____

Piece # 6

Target Date

Task # 1 _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____	← Target Date	Task # 2 _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____	← Target Date
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Task # 3 _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____	← Target Date	Task # 4 _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____ ○ _____	← Target Date
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Congratulations - you are on your way to completing your project!

The Project: _____

Piece # 7

Target Date

<p>Task # 1</p> <p>_____</p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	<p>← Target Date</p>	<p>Task # 2</p> <p>_____</p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	<p>← Target Date</p>
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<p>Task # 3</p> <p>_____</p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	<p>← Target Date</p>	<p>Task # 4</p> <p>_____</p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	<p>← Target Date</p>
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Congratulations - you are on your way to completing your project!

The Project: _____

Piece # 8

Target Date

<p>Task # 1</p> <p>_____</p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	<p>Target Date</p> <p>←</p>	<p>Task # 2</p> <p>_____</p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	<p>Target Date</p> <p>←</p>
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<p>Task # 3</p> <p>_____</p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	<p>Target Date</p> <p>←</p>	<p>Task # 4</p> <p>_____</p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	<p>Target Date</p> <p>←</p>
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Congratulations - you are on your way to completing your project!

The Project: _____

Piece # 9

Target Date

<p>Task # 1</p> <p>_____</p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	<p>← Target Date</p>	<p>Task # 2</p> <p>_____</p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	<p>← Target Date</p>
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<p>Task # 3</p> <p>_____</p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	<p>← Target Date</p>	<p>Task # 4</p> <p>_____</p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	<p>← Target Date</p>
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