

Market Contacts:

David Hill
417 499-4831

Eileen Nichols *
417 483-8139
PO Box 1
Webb City, MO 64870

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Christkindlmarket is a street market associated with the celebration of Christmas. These markets originated in Germany, Austria, South Tyrol and Alsace. The literal German translation is “Christ child market”. The history of Christmas markets goes back to the Late Middle Ages in the German-speaking parts of Europe. Generally held in the town square and adjacent pedestrian zones, the market sells food, drink, and seasonal items from open-air stalls, accompanied by traditional singing and dancing.

The Webb City **Christkindlmarket** will be held under the pavilion, which will have sidings and heat. Spaces are generally about 9 feet wide by 6 feet deep. Center spaces are 8 feet long by the width of a folding table. The Christkindlmarket will be in the south section of the pavilion during the farmers market from 9 to noon on Saturdays during November and December.

1. **Fees** – vendors shall pay a daily fee of 5%. The minimum fee is \$5.00 per day for a full space and \$2.50 per day for a card table space.
2. **Days & time & season** - Every Saturday from 9 to noon in November and December.
3. No vendor shall sell or set back for later sale before the **opening bell** rings.
4. Artists/artisans may have an **on-site inspection** made by a market representative.
5. **Product mix** – Products offered for sale must be of high quality. The determination of the market manager shall be final. The market manager may refuse or terminate an application if she determines the product is not of sufficient quality or is in oversupply at the market. **Christkindlmarket is** held in November and December only. During the rest of the year, artists and craft vendors typically sell once a month. All food items must meet all state and local requirements.
6. All products **must be made by the vendor** – absolutely no re-selling of any item shall be permitted with the exception of individually approved non-profit sales (for example, girl scout cookies). All products and produce must comply with state and local regulations.
7. Any **complaints** by a vendor alleging reselling by another vendor shall be submitted to a market manager in writing and signed by the complainant. The name of the complainant shall be kept confidential. The market managers may, at their discretion, require a good faith fee (to cover gas costs) with the complaint, which shall be refunded if the complaint proves valid.
8. Vendors may participate in the market only after **approval** of their application by the market managers.
9. The market manager will assign spaces. Vendors shall be responsible for all set up, take down and clean up of their space.

10. Non-food vendors may not accept food stamp tokens, but may accept the market's \$5 cash tokens. If the total tokens redeemed during a single market exceeds \$50, the Christkindlmarket vendor will be charged a 3% redemption fee. Otherwise there is no fee for redeeming tokens.
11. Each vendor should set his own **prices**. All prices shall be clearly posted.
 1. Each vendor shall maintain a clean and healthful condition within his/her area (from side to side & to the center of pavilion) and leave that area free of debris prior to quitting each market day. Each vendor shall remove his/her own garbage and shall not place more than a handful of trash in the market's trashcans. All products should be displayed in an attractive manner. Vendors should not bring pets to the market or smoke under the pavilion. Vendors shall maintain themselves in a clean, attractive manner.
12. All vendors, except non-profits and qualified seniors and farmers, must have a Missouri sales tax number with the City of Webb City listed as a location. Application will not be accepted without a sales tax number listed. The appropriate state and city **sales tax** must be collected unless the seller has a sales tax exemption certificate.
13. Vendors must at all times conduct themselves in a **pleasant and courteous** manner. Controversial topics shall not be discussed or displayed by vendors at the market.
14. Vendors shall not at any time drive or park upon the concrete under the pavilions. Vendors shall at no time drive on private property east of the alley.
15. Use of **electricity** must be pre-approved by the market manager.
16. **Each vendor must have made the products that he/she is selling** or may have a regularly employed agent sell products grown or made by said vendor. Vendors may not sell products purchased from wholesale or retail sources. Violation of this rule will result in the vendor being prohibited from selling at the Christkindlmarket.

2017 Webb City Farmers Market - **Christkindlmarket** Application

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I have reviewed the 2016 Operating Regulations and agree to abide by the regulations.
In particular, I agree that I will sell no product that I have not made myself. I understand that space size and location are determined at each market by the market manager.

I give permission for any photographs taken of me, my family, staff or products to be used for education and promotional purposes. *(cross through if permission is not granted)*

Date

Signature

Please register me as follows:

Name _____

Business Name _____

Address _____

Telephone _____

e-mail address _____

Cell phone _____

Anticipated Set Up Days & Dates:

Products

Missouri Sales Tax ID# _____ (application will not be accepted without a sales tax number)

*Please return completed application to Eileen Nichols.