

550.10

Checklist for Application to Install an On-site Septic System

➔ Please bring the following:

Preliminary Design

Your licensed design professional is required to submit a written test hole report with a stamped preliminary site plan.

Parcel Identification

This is the tax parcel number for your property. If you don't have a copy from your tax records, the building department, or your real estate agent, you may obtain a parcel number from the property control section of the Spokane County Assessor's Office. This information is used to determine the current legal owner of the property.

Site Information

- Directions to the site
- Identify with some type of signage
- Vehicle access to the property
- Testholes must be recently excavated and marked clearly

➔ 2011 Fees:

\$560.00- Application Fee

This is used to cover the cost of a site inspection, to verify testhole findings, and basic design plan review. This fee must be submitted at the time of application. There may be a charge for additional testhole inspections.

\$820.00 - Permit Fee

This covers the cost of processing your system approval and inspection of the system. The fee must be paid prior to permit issuance.

\$100.00 - Private Water Supply Review Fee (for private wells only)

Growth Management Legislation requires that if a private well serves a residence, evidence must be submitted to us to ensure that an adequate potable water source is available prior to building permit approval. This fee covers the cost of processing this information.

These are the most commonly incurred fees. Depending on your project, additional fees and documents may be required. If so, you will be informed after your application has been initiated. We accept MasterCard, Visa, Discover, checks, or cash. Please make checks payable to: SRHD - EH.

Check with the Building and Planning Department for possible Critical Areas Ordinance, Flood Zones, Wetlands, etc. for impacts to property development, including the on-site sewage system.



Environmental Health Division
1101 W. College, Rm 402
Spokane WA 99201
324-1560, Ext. 1
www.srhd.org

On-site Informational Review

NOTICE

The review by the various departments as provided for herein is solely for the purpose of advising the Spokane County Health District of the subject property's compliance with various codes and regulations. **The issuance of a permit by the Spokane County Health District for the installation of an on-site sewage disposal system is not to be construed as a vesting of a right by the owner / representative to obtain a building permit for this property.** At the time that a building permit is applied for the subject property must comply with all applicable federal, state or local laws, ordinances or regulations with the exception of those relating to the issuance of a permit for the on-site sewage disposal system by the Spokane County Health District, pursuant to this form. Accordingly, although as of the date of this document the subject property may meet certain state or local laws, ordinances or regulations, in the event such items change between the date of this document and application for a building permit, the owner / representative will be responsible for meeting such regulations in effect on the date of the application for the building permit.

Parcel Number: _____ Legal Description: _____

Property Owner Signature: _____ Date: _____

Mailing Address: _____ Phone: _____

DEPARTMENT OF BUILDING AND PLANNING

LAND USE REVIEW:

- Dedicatory language within plat
- Subject property is legally divided
- Certificate of exemption required
- Recorded Access Easement
- Use authorized under the Zoning Code
- Setbacks meet Zoning Code requirements
- Shorelines permit required
- Critical Area Review required
- Variance required for the following reason: _____
- Other: _____

CE #: _____

Reviewed by: _____ Date: _____

TRANSACTION #: _____

BUILDING/PROPERTY ACCESS REVIEW:

- | | |
|---|--|
| <input type="checkbox"/> Public Access/Private Driveway Standards | <input type="checkbox"/> Recorded Access Easement Required |
| <input type="checkbox"/> Private Access Road/Fire Apparatus Standards | <input type="checkbox"/> Grading Permit Required |
| <input type="checkbox"/> Private Access Road/Engineer's Standards | <input type="checkbox"/> Timber Harvest Permit Required |

TEMPORARY STREET
ADDRESS: _____

BUILDING AND PLANNING HAS ADVISED THE PROPERTY OWNER/REPRESENTATIVE THAT AN IN DEPTH REVIEW WILL BE NECESSARY WHEN A FORMAL BUILDING PERMIT APPLICATION IS SUBMITTED AND THAT A FINAL STREET ADDRESS WILL BE ISSUED AT THE TIME OF THE BUILDING PERMIT APPLICATION.

Reviewed by: _____ Date: _____

ENGINEERING AND ROADS DEPARTMENT

- Site drainage review required
- Maintained county road
- Private Road Review
- Approach permit required _____
- Flood zone permit required/Known Flood Elevation: _____
- Flood zone permit required/Known Flood Elevation: _____
- Variance requirements Other : _____

Reviewed by: _____ Date: _____